Financial Conflict of Interest (FCOI) Training

Do I need to take FCOI Training? Training is dependent on sponsor requirements.

- x **Public Health Service (PHS).** Investigators subject to the PHS FCOI Regulations are required to complete FCOI training every four (4) years. This includes PHS Awarding Components and various non-governmental organizations that have adopted the PHS FCOI Regulations and/or use the FCOI Regulations in their award terms.
    - o See FCOI Agencies Using the PHS FCOI Regulations.
    - o Find out if you are an Investigator.
    - o Determine when to train and disclose.

- x **National Science Foundation (NSF) and Other Sponsors.** NSF and other sponsors typically do not require researchers to complete FCOI training.
    - o Voluntary FCOI training is available to all researchers and strongly encouraged by University research administration regardless of funding source.
    - o Online training advances objectivity and research from bias resulting from potential financial conflicts of interest.

How do I take FCOI Training? An online course is available through the Collaborative Institutional Training Initiative (CITI) subscribed by the Office of Research Compliance.

- x **New CITI Users.** Use this Guide to help you register, enroll in the Conflict of Interest course and complete your FCOI training.

- x **Previously Registered CITI Users.** Log in into CITI. Click "Add a Course or Update Learner Group," and add the Conflict of Interest course.

What steps do I take when my training expires?

- x **Training Expiration and Extension.** The COI Training Certificate earned after completing the Conflict of Interest course expires after four (4) years. Completing the COI Refresher course extends your Training Certificate for another four (4) years.

- x **Automatic Refresher Enrollment.** An email notification will be sent from CITI informing you that your COI training is expiring. If necessary, enroll in the COI Refresher course to maintain your COI Training Certificate. Use the login in the email to access CITI and extend your Training Certificate.